



## **BOARD OF DIRECTORS CODE OF ETHICS**

### **INTRODUCTION**

The directors and officers of the Board of Directors of the Emergency Department Practice Management Association (EDPMA) are elected by the members of the association to represent their interest to the general public, to the business community, and to policymakers. The Board is also tasked with setting policy, managing the finances and insuring that the association accomplishes its stated mission.

### **PURPOSE OF THE CODE OF ETHICS**

The Code of Ethics is intended to guide the Board of Directors of the association, and to let the members know that its elected officials are committed to maintaining high standards of conduct and accept their obligation to place the interests of the association above personal gain for themselves and their businesses.

The code expresses in broad terms the standard of the conduct expected from officers and directors of the association in carrying out the responsibilities of their elected position, in representing EDPMA, in the use of EDPMA's resources, and in operating their own businesses.

### **CODE OF ETHICS**

1. We will at all times serve the interests of EDPMA with integrity, competence and independence.
2. We will guard all information concerning the business, policies, and finances of EDPMA that is deemed confidential by the Officers.
3. We will consult with the Officers on any business or appointment offered that may result in actual or perceived conflict of interest, and accept their recommendation as to whether to accept the offer.
4. We will evaluate any personal opportunity that arises out of contacts developed through EDPMA positions and affiliation, to determine whether it is consistent with EDPMA's

goals, policies, positions and interests.

5. We will inform the Officers and refuse any contractor opportunity of any kind offered in order to influence EDPMA's positions, policies or actions.
6. We will conduct our own businesses in accordance with accepted ethical business practices. We will take particular care, because of our EDPMA identification, in dealing with other EDPMA members and government agencies.
7. We will only use our EDPMA title while we are active directors or Officers and will make every effort to insure that those we are dealing with are informed when our term has ended.
8. When appointed by EDPMA to a board, committee, task force, etc., we will always represent EDPMA's interests and positions. We will stay current with EDPMA's public policy positions so as to better represent EDPMA's interests.
9. We will not identify ourselves as EDPMA members in publicly expressing opposition to an EDPMA position. We will always present the EDPMA position when speaking as an EDPMA representative. If we do not agree personally, we will refer the question to someone in EDPMA who can speak for EDPMA's position.
10. We will not take public positions on issues without input from counsel and approval from the Officers.
11. We recognize that the Chair and the Executive Director serve as the official spokespeople for the association, and that we as Officers and Directors may also respond if addressed by the media, but we will not represent ourselves as the official spokesperson unless designated by the Chair.
12. We will not use EDPMA's name or logo in any way that implies an endorsement of any kind, unless approved by the officers.
13. We will be aware of our responsibility to maintain EDPMA's independent, non-partisan political stance when representing EDPMA in the community. When acting as an EDPMA representative in public we will not take a partisan position.
14. We will not commit EDPMA to participate or sponsor any activity without the prior approval of the Officers.

*Approved August 3, 2005*